

**Minutes of the Ordinary Meeting of Ampleforth Parish Council held in the  
Village Hall on Thursday 10 January 2013 at 7.30pm**

**Present:** Cllr M Raynar (Chairman), R Lane, T Pite and F Toynbee.

**Also Present:** Ms V Ellis (Clerk).

**1. Apologies**

Apologies were received and approved from Cllr Smith.

**2. Code of Conduct and the Ethical Framework**

Cllrs Lane and Raynar declared a non pecuniary interest in planning applications  
There were no declarations under the code of conduct.

**3. Minutes**

The minutes of the Ordinary Meeting held on the 6 December 2012 and the Planning Meeting held on the 20 December 2012 were agreed and signed.

**4. Public Participation**

None.

**5. Reports for information only**

a) Chairman's Report: The council thanked Mr McManus for nicely painting the white railings at the west end of the village free of charge and agreed to write a letter of thanks.

Cllr Lane gave a verbal report on the Police and Community Meeting.

b) Clerk's Report.

**Documents and Correspondence (circulated):** Ryedale Local Plan Strategy - Inspector's Interim Conclusions; NYMNPA Management Plan; Rural Action Yorkshire - Keeping Warm, Healthy and Safe over Winter; AONB Howardian Hills Annual Report 2011/12; Helmsley Community & Police Group Meeting July 2012 Minutes – next meeting 8 January at Helmsley; NYMNPA Western Area Parish Forum minutes - next meeting 19 February 7.15pm at Kirby in Cleveland Church Hall; RDC Parish Liaison Minutes October 2012.

**Other:**

NYCC Highways update on Station Road verge water; NYCC update on stump on West End; NYCC re broken noticeboard near the Millennium Green; NYCC re footpath problem between Mill Farm and West End – being looked into; RDC New Homes Bonus Fund meeting - APC application for 2 bins, dog bin and part funding of noticeboard is on 9 January 2013; Oswaldkirk and Ampleforth Educational Foundation Charity Governing Document requested; Act of Parliament re building on common land was close to its third reading in House of Commons in December; Millennium Green signs ordered, old ones being removed and/or replaced; RDC query raised 106 agreement re old garage site, East End.

**6. Planning**

**The council considered the following planning applications:**

a) **Application No:** 12/01231/HOUSE **Applicant:** Mr and Mrs Thompson

**Proposal:** Erection of single storey extension to the rear.

**Location:** Stone House Main Street Ampleforth YO62 4DA

**Decision:** No objection

b) **Application No:** 12/01240/HOUSE **Applicants:** Mr D Thompson & Miss S Peckitt

**Proposal:** Installation of 1no. dormer with 2no. windows to the rear, 1no. dormer with 2no. windows to the front and 1no. window to the gable end.

**Location:** 18 Fairfax Close Ampleforth Helmsley YO62 4DW

**Decision:** No objection

c) **Application No:** 12/01215/FUL **Applicant:** Ampleforth Abbey & College

**Proposal:** Erection of a general purpose storage shed (Use Class B8)

**Location:** Scott Farm East Lane Ampleforth Helmsley YO62 4HE

**Decision:** No objection

## 7. Website

- a) The council resolved to switch over to a free website provided by RDC and provide parish council and village pages.
- b) The council noted that the only conditions are that the parish council agendas and minutes are put on the website and that the web-editors complete the training.
- c) The council resolved to allow the clerk up to 25 additional hours in 2012-2013 and 2013-2014 to undergo training and to reload content from the existing website.
- d) The council set up a working group with 3 members, Sue and Jon Shepherd and the clerk.

## 8. Churchyard grass cutting

- a) The council noted that the Parochial Church Council (PCC) has been asked if it wishes to take over the arrangements for the grass cutting and apply to the parish council for a grant and that the next PCC meeting is on the 17<sup>th</sup> January.
- b) The council received information about the RDC decision on charging a Special Expense from 2014-2015 on parishes such as Ampleforth with a closed churchyard for which RDC is responsible for maintenance.
- c) The council noted that this Special Expense has been calculated to cover the cost of grass cutting by RDC.
- d) No reply had been received from RDC about often it would cut the grass if RDC is requested to fulfil its responsibility for maintenance.

## 9. Cemetery Fees

- a) The council received information about the basis of the cemetery charges.
- b) The council agreed the cemetery fees for 2013.

## 10. Howardian Hills AONB - 25<sup>th</sup> Anniversary Log Seats

The council suggested that the playing field would be a suitable location.

## 11. Standing Orders

- a) The council resolved to add an additional Standing Order No. 8 about the Declaration of interests at meetings, following the introduction of the new ethical framework.
- b) The council resolved to delete Standing Order 7d and to change in 7c the words '7(d) below' to '8'.
- c) The council resolved to substitute the words 'General Power of Competence' for 'Power of Wellbeing' in Standing Order 25.

## 12. Finance

- a) The council noted that the government announced in December 2012 that there will not be a precept freeze for parish councils for 2013-2014 but that there may be in future.
- b) The council received a verbal report from Cllr Pite and the clerk on the meeting at RDC on the 4<sup>th</sup> January with parish councils about the Localisation of Council Tax Support Scheme.
- c) The council agreed a budget of £22,433.86 for 2013-2014.
- d) The council agreed to defer consideration of a 3-year budget until more is known about the council tax base and grants after 2013-2014.
- e) The councils reviewed its reserves of £20,000 and resolved to allocate the following:  
For streetlights on telegraph poles if wires are put underground or poles replaced, on basis that electrical reconnection is not paid by APC £4,000.  
Trees in village - West End (work due 2015) and Back Lane (as needed) £600  
By-election costs £2,400  
Additional Winter maintenance for bad winter £600  
Bench maintenance for 2013 or 2014 £1,000  
Grant to Ampleforth Millennium Green Trust for pond maintenance £500  
Staff absence £500  
**TOTAL of allocated reserves £9,600**

- f) The council resolved to accept a grant from RDC of £1,332.44 for the reduction in the Council Tax Base arising from the Localisation of Council Tax support.
- g) The council resolved to set a precept of £15,470.91 for 2013-2014.
- h) The council agreed that the Fidelity Guarantee of £250,000 is adequate in comparison to council funds and the precept.
- i) The council resolved to change the signatories of the Barclays Mandate for the Business Base Rate Tracker Account 10804363, Sort Code 20-67-75 to Councillors Raynar, Lane and Toynbee.
- j) The council received a bank reconciliation and a budget update to the 31 December 2012.
- k) Parish Poll. The council agreed the payment of £2,189.36 to Ryedale District Council.
- l) The council agreed the following payments and the cheques were signed.

53	100917	Ryedale District Council	Parish Poll	£2,183.36
54	100918	V Ellis	Salary and reimbursements	£642.76
			<b>TOTAL</b>	<b>£2,826.12</b>

### 13. Audit

The council noted that the Councillors Audit for Quarters 2 and 3 was cancelled due to illness.

### 14. Staffing Matters

The council agreed to a request from the clerk to carry over a week's leave into 2013-2014.

**Chairman**

**Date**