

**Agenda for an Ordinary Meeting of Ampleforth Parish Council to be held in the
Village Hall on Thursday 10th January 2013 at 7.30pm**

1. Apologies

To receive apologies for absence and to approve reasons for absence.

2. Code of Conduct and the Ethical Framework

To receive any declarations under the code of conduct.

3. Minutes

- a) To agree and sign the minutes of the Ordinary Meeting held on the 6 December 2012.
- b) To agree and sign the minutes of the Planning Meeting held on the 20 December 2012.

4. Public Participation

To allow members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda.

5. Reports for information only

a) Chairman's Report: White railings painted at West End by a volunteer.

b) Clerk's Report.

Documents and Correspondence (circulated): Ryedale Local Plan Strategy - Inspector's Interim Conclusions; NYMNPA Management Plan; Rural Action Yorkshire - Keeping Warm, Healthy and Safe over Winter; AONB Howardian Hills Annual Report 2011/12; Helmsley Community & Police Group Meeting July 2012 Minutes – next meeting 8 January at Helmsley; NYMNPA Western Area Parish Forum minutes, next meeting 19 February 7.15pm at Kirby in Cleveland Church Hall; RDC Parish Liaison Minutes October 2012.

Other:

NYCC Highways update on Station Road verge water; NYCC update on stump on West End; NYCC re broken noticeboard near the Millennium Green; NYCC re footpath problem between Mill Farm and West End – being looked into; RDC New Homes Bonus Fund meeting (APC application for 2 bins, dog bin and part funding of noticeboard) meeting is on 9 January 2013; Oswaldkirk and Ampleforth Educational Foundation Charity Governing Document requested; Act of Parliament re building on common land was close to its third reading in House of Commons in December; Millennium Green signs ordered, old ones being removed and/or replaced.

6. Planning

To consider the following planning applications:

a) Application No: 12/01231/HOUSE **Applicant:** Mr and Mrs Thompson

Proposal: Erection of single storey extension to the rear.

Location: Stone House Main Street Ampleforth YO62 4DA

b) Application No: 12/01240/HOUSE **Applicants:** Mr D Thompson & Miss S Peckitt

Proposal: Installation of 1no. dormer with 2no. windows to the rear, 1no. dormer with 2no. windows to the front and 1no. window to the gable end.

Location: 18 Fairfax Close Ampleforth Helmsley YO62 4DW

c) Application No: 12/01215/FUL **Applicant:** Ampleforth Abbey & College

Proposal: Erection of a general purpose storage shed (Use Class B8)

Location: Scott Farm East Lane Ampleforth Helmsley YO62 4HE

7. Website

- a) To consider switching to an RDC free website for the parish council and possibly the village.
- b) To note that the only conditions are that the parish council agendas and minutes are put on the website and that the web-editors (up to 3) complete the training.
- c) To consider allowing the clerk up to 25 additional hours in 2013-2014 to undergo 3 x two hours training sessions at RDC, practice between sessions (c14hrs), and to reload content from the existing website (c5hrs).
- d) To set up a working group for the website.

8. Churchyard grass cutting

- a) To note that the Parochial Church Council has been asked if it wishes to take over the arrangements for the grass cutting and apply to the parish council for a grant and that the next PCC meeting is on the 17th January.
- b) To receive information about the RDC decision on charging a Special Expense from 2014-2015 on parishes such as Ampleforth with a closed churchyard for which RDC is responsible for maintenance.
- c) To consider that this Special Expense has been calculated to cover the cost of grass cutting by RDC.
- d) To receive information from RDC on how often it would cut the grass if RDC is requested to fulfil its responsibility for maintenance (email to RDC 10 December).

9. Cemetery Fees

- a) To receive information about the basis of the cemetery charges
- b) To agree the cemetery fees for 2013.

10. Howardian Hills AONB - 25th Anniversary Log Seats

To consider suggestions for the location of a log seat.

11. Standing Orders (YLCA advice)

- a) To add an additional Standing Order Number 8 about the Declaration of interests at meetings, following the introduction of the new ethical framework.
- b) To delete Standing Order 7d and to change in 7c the words '7(d) below' to '8'.
- c) To substitute the words 'General Power of Competence' for 'Power of Wellbeing' in Standing Order 25.

12. Finance

- a) To note that the government announced in December 2012 that there will not be a precept freeze for parish councils for 2013-2014 but that there may be in future.
- b) To receive a report of the meeting at RDC on the 4th January between parish councils and RDC about the Localisation of Council Tax Support Scheme.
- c) To agree the budget for 2013-2014.
- d) To agree the budget for 2013-2014, 2014-2015 and 2016-2017.
- e) To review the council's reserves and to consider what money to earmark.
- f) To decide whether to accept a grant from RDC of £1,332.44 to compensate for the reduction in the Council Tax Base arising from the Localisation of Council Tax support.
- g) To set the precept for 2013-2014.
- h) To consider if the Fidelity Guarantee is adequate in comparison to council funds and the precept.
- i) To agree to change the signatories of the Barclays Mandate for the Business Base Rate Tracker Account 10804363, Sort Code 20-67-75 to Councillors Raynar, Lane and Toynbee.
- j) To receive a bank reconciliation and a budget update to the 31 December 2012.
- k) Parish Poll cost. To agree the payment of £2,189.36 to Ryedale District Council.
- l) To agree payments and to sign cheques.

13. Audit

- a) To note that Councillors Audit for Quarter 2 was undertaken on the 10th January.
- b) To note that Councillors Audit for Quarter 3 was undertaken on the 10th January.

14. Staffing Matters

To consider a request from the clerk to carry over a week's leave into 2013-2014.

Clerk

Date