

**Agenda for the Meeting of Ampleforth Parish Council to be held in the
Village Hall on Thursday 6 June 2013 at 7.30pm**

1. Apologies

To receive apologies, and approve the reasons, for absence.

2. Code of Conduct and the Ethical Framework

To receive any declarations under the code of conduct.

3. Minutes

- a) To agree and sign the minutes of the Annual Meeting held on the 2 May and the Planning Meeting held on the 15 May 2013.
- b) To receive the draft Minutes of the Annual Parish Assembly held on the 2 May 2013.

4. Public Participation

To allow members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda.

5. Exchange of information and items for next agenda

To include the chairman's report on the Annual Assembly, the clerk's report, and meeting reports.

Documents Circulated

- Ryedale Safer Neighbourhood statistics.
- YLCA e-bulletins.
- NYMNPA New grant schemes.
- Paradise Day Centre, Easingwold.
- Civil parking enforcement.

Other information

- APC - Website working group. New website nearly ready. Launch date not decided.
- APC - Community Governance Review – ongoing project.
- APC 2nd May. Clerk made FOI request to RDC for correspondence and documents between RDC and APC 1985/1986 re to closure and maintenance of St Hilda's Churchyard. No reply to date.
- RDC - CIF Grant for Noticeboard received. Map sent to NYCC for street furniture licence.
- RDC - parish councillor registers of interest forms on RDC website – not done yet by RDC.
- RDC - East End Garage, RDC and the developer are negotiating the S106 for the development. Conditions requested from RDC, not received (various emails).
- NYCC Public right of way south of playing field – ranger has said bridge will be repaired asap.
- NYCC - footpath between Mill Farm and West End – ranger has asked volunteer to survey Common Shares, tenancies and deeds. Update awaited from solicitor. Some copies of documents from NYCC Archives on the way.
- Bins supplied and installed by RDC. No bill received as yet (requested).
- NALC grant of £34.50 for SLCC conference received.
- Barclays accounts now closed.
- Parish Liaison Meeting 29th May. Verbal report by Councillor Pite and the clerk.
- HH AONB Log seat application – see Agenda Item 13b

6. Planning

a) To consider responding to the Planning Inspectorate and to consider delegating the response to the clerk or councillors (deadline 26 June 2013).

DOE Appeal Ref: APP/Y2736/A/13/2197184

Application No 12/00618/MFUL **Appellant** Mr Paul Butler

Application Site Land At OS Field No 4848 Station Road Ampleforth Helmsley

Proposal Erection of 6no. five bedroom detached dwellings, 3no. four bedroom detached dwellings, 8no. four bedroom semi-detached dwellings, 3no. three bedroom detached dwellings, 2no. three bedroom terraced dwellings and 8no. two bedroom dwellings and associated garaging, parking and amenity space and formation of vehicular access.

b) New development

To consider writing to RDC asking for clarification on whether the houses with planning permission on the Old Garage Site on East End are included in the allocation for Ampleforth as a Service Village, and if not, why not.

7. Neighbourhood Development Plan (NDP)

- a) To consider NDPs, setting up a working group to report in writing, to the council, for instance on the procedure for the community and council, the cost, grants (upfront and on completion), available assistance, the amount of time that would be expected of the Steering Group, councillors and the clerk, what a NDP is expected to achieve, and other matters such as an initial consultation on development sites in the village.
- b) To appoint a councillor or councillors to be representatives of the council if a working group is formed.
- c) To consider the extra work associated with a NDP for the clerk.

8. Churchyard

- a) To consider the letter from RDC dated 30 May 2013 grass cutting.
- b) To note that the Freedom of Information request made by the clerk on the 2 May 2013 to RDC has not been responded to by RDC and that the time limit has now expired.
- c) To note that the YLCA will refer the dispute to the NALC lawyers on request. The clerk made notes from old minutes on her recent visit to the NYCC Archives and is awaiting photocopies of some of the pages. (circulated).

9. Parking on pavements

To consider the following motion submitted by Pickering and District Civic Society.
"This *Council* requests that North Yorkshire County Council, North Yorkshire Police Authority, Ryedale District Council (and any other authority with a delegated responsibility), work together to run an effective publicity campaign which would persuade motorists not to drive and park on pavements because of the damage caused at rate-payers expense, and because of the danger to residents who walk out of their front doors into the path of vehicles, or who have to walk, use wheelchairs, or push prams on the road in order to pass vehicles parked on the pavement." (letter circulated)

10. Litter signs

To choose locations for litter signs.

11. Appointments

- a) To appoint two councillors to Councillors' Audit and to note that other councilors may do the audit if it is inconvenient for the members of Councillors Audit.
- b) To appoint one councilor to The Oswaldkirk and Ampleforth Educational Foundation for a period of 3 years. (Registered Charity No. 529640) Latest accounts requested.

12. Website

To agree that when the new website is launched, most of the content on the current website is removed, users are redirected, and that the current website is closed a few of months later.

13. Finance, Audit and Governance

- a) To ratify extra hours and travel by the clerk on the 24 May, following consultation with the chairman and vice-chairman. The clerk visited the NYCC Archives at Northallerton to deposit documents as agreed by council, read minutes and documents for information about the old churchyard, common shares and deeds (4hrs at archives, 1 hr typing, and 56 miles). Written report to follow once copies of some documents received.
- b) **Seat in Playing Field.** To consider installing a seat with the help of an AONB grant (this grant offer only extends to locations that were unsuccessful log seat applications).
- c) **Cemetery Seats.** To consider siting on paving slabs.
- d) **Noticeboard.** To consider quotations.
- e) **New edition of Local Council Administration.** To consider buying a copy for £60.
- f) To receive the report of the Internal Auditor and to decide on further action.
- g) To note that the Notice of Appointment for the exercise of elector's rights has been displayed as required.
- h) To receive the report of Councillors Audit Quarter 4 carried out on the 24th April 2013.
- i) To receive a bank reconciliation and a budget update to 31 March 2013.
- j) To agree payments and to sign cheques.